



THE RESEARCH FOUNDATION

The State University of New York

RESEARCH INVOLVING HUMAN SUBJECTS TRAINING PROGRAMS

Introduction:

In June 2000 PHS revised its' policy related to human subject protection and mandated that all key personnel involved in PHS-funded human subject research must receive formal instruction in human subject protection. The Federal Wide Assurance (FWA) that Buffalo State College currently has on file with the Office of Human Research Protections (OHRP) further stipulates that the same standards that are applied to federally-funded research will also be applicable to all nonfederal, departmental, and student research conducted at Buffalo State. Therefore, in order to satisfy this requirement, ALL individuals who are involved in research that involves human subjects at Buffalo State College are required to participate in a training program.

The protection of human subjects in research at Buffalo State College falls under the auspices of the Research Foundation. Dr. Dennis K. Ponton, Provost and Vice President for Academic Affairs, currently serves as the Institutional Official designated by OHRP as the individual at our campus who has the overall responsibility to insure human subject protection. Dr. Jill Norvilitis is currently the chair of the college's Institutional Review Board (IRB). The day-to-day activities related to human subject protection, however, are coordinated through the Research Foundation Office of Sponsored Programs. Questions related to the training with respect to human subject protection, or human subject protocols should be directed to Gina Game, Executive Assistant to the Director and Human Subjects Manager or Linda Dubrawsky Associate Director for Finance and Grants Management and Human Subjects Officer. Either can be reached at 878-6700 or e-mail Gina at gameg@rf.buffalostate.edu. To satisfy the training requirement, you must register to take the web-based educational program.

Web-Based Educational Program

In order to provide you with a web-based human subjects research education program, the Research Foundation at Buffalo State College has entered into a partnership with the University of Miami's Collaborative IRB Training Initiative (CITI). This program meets the June 2000 PHS policy mandate and consists of 14 required modules and 4 optional modules each focused on a different aspect of human subjects in behavioral research. The content of each module is developed by experts in the associated fields and includes an applicable quiz.

CITI Course Requirements:

In order to receive a certificate of course completion, you must certify that you have read the required materials and taken the required course modules.

Required Reading and Modules

Required Materials: Available from the Research Foundation Office of Sponsored Programs or from the link below.

Required Reading

The Belmont Report
DHHS Title 45CFR46
Buffalo State College Policy Document

Modules

Required Modules

The time required to complete these modules is estimated to be approximately 6 hours.

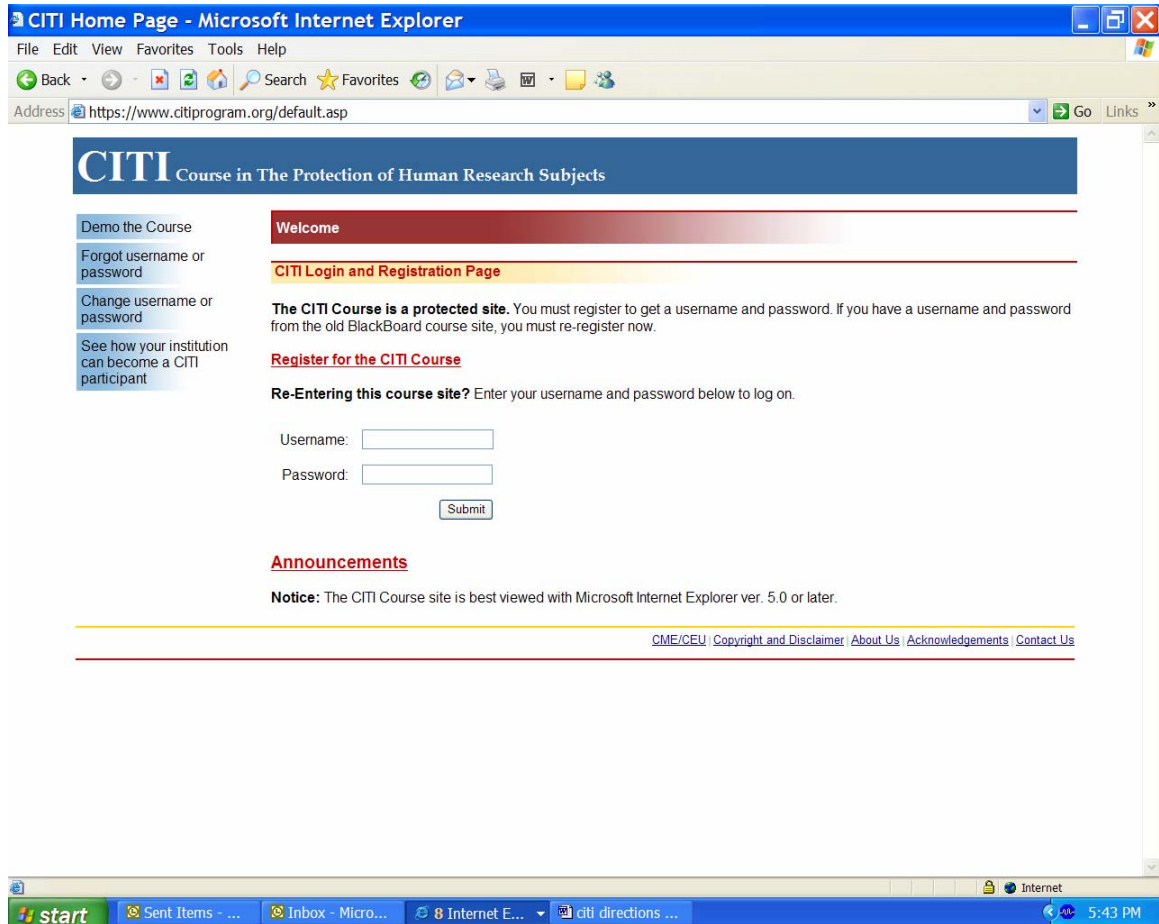
The course does not have to be completed in one setting.

1	Introduction
2	History and Ethical Principles
3	Defining Research with Human Subjects
4	The Regulations and The Social and Behavioral Sciences
5	Assessing the Risk in Social and Behavioral Sciences
6	Informed Consent
7	Privacy and Confidentiality
8	Research with Prisoners
9	Research with Children
10	Research in Public Elementary and Secondary Schools
11	International Research
12	Internet Research
13	HIPAA and Human Subjects Research
14	SUNY Buffalo State College

Additional modules are optional:

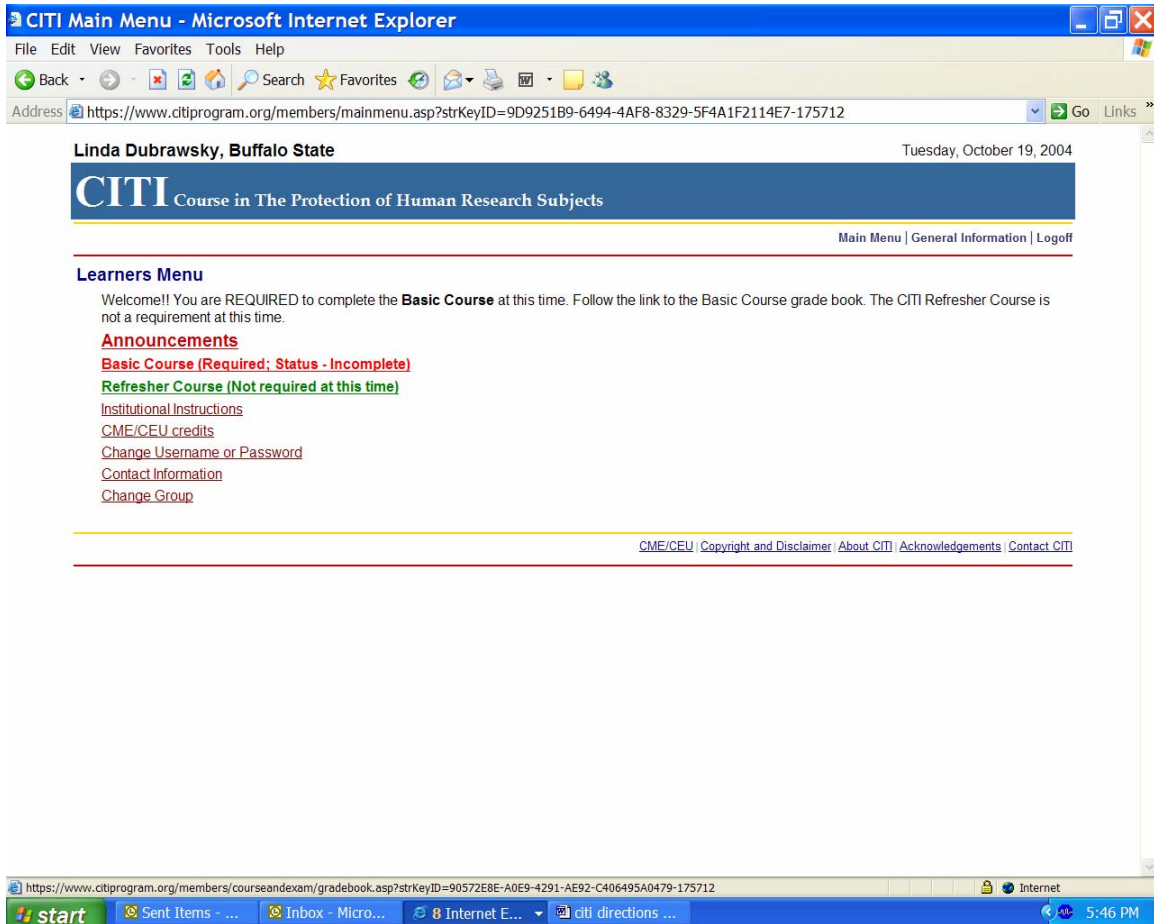
15	Group Harms: Research With Culturally or Medically Vulnerable Groups
16	Worker as Research Subjects – A Vulnerable Population
17	Hot Topics
18	Conflicts of Interest in Research Involving Human Subjects

To begin the training navigate to the CITI Training Site: <http://www.citiprogram.org/>
The link to register to the appropriate CITI course will be displayed as follows.



Select **Register for the CITI courses** and you will be prompted on how to register for the on-line training. Complete the registration form and be sure to select Buffalo State from the institutional affiliation drop down box.

Successful completion of this step will bring up the Learner's Menu.



Select “Basic Courses”

The software will track your progress through your required and, if you choose, your optional courses. After each module you will be prompted to take a short quiz before moving to the next module. The software also provides a grade book which shows you which modules you have completed, the scores you received on each of the applicable quizzes, as well as the modules you have left to complete. You are provided the option to retake any quiz for which you receive a low score.

A certificate of course completion will be provided to you by the Research Foundation Office of Sponsored Programs. This certificate is based on the information provided by CITI administrators that documents that you have satisfactorily completed the required modules, as well as your verification that you have completed the required reading materials. An average of 80% or higher on the quizzes that follow each module is considered acceptable. The Buffalo State College human subject manager will contact you regarding your score.